



Government Affairs Internship - Winter-Spring 2022

Riverkeeper is looking for an intern to join our team for the winter and spring to work on state and federal government affairs with a primary focus on the 2022 New York State legislative session. The Government Affairs Intern will partner with the Senior Manager of Government Affairs on legislative affairs, public affairs, research, communications and administrative support. The intern will gain firsthand experience in state and federal level advocacy at an internationally recognized environmental non-profit, working closely with Riverkeeper's program team of scientists, advocates, and lawyers. This is an exciting opportunity for an emerging environmental leader seeking a fast-paced internship.

We seek independent and motivated students with a commitment to environmental protection and an ability to handle multiple, diverse assignments at the same time. Strong research and writing skills and organized work habits are a must.

- **Training:** The intern should expect training and onboarding the first week of the internship followed by ongoing mentorship and supervision from the Senior Manager of Government Affairs. The intern should also expect regular check-ins with their supervisor and the Community Partnerships team. The intern will receive training and relevant written materials to become versed about and comfortable with the range of Riverkeeper's campaigns, initiatives, and mission.
- **Commitment:** January-June. A commitment of at least 30 hours per week minimum.
- **Location:** Albany, NY metropolitan area/part-time remote
- **Compensation:** \$2,000 stipend

Internship Duties

- The intern will work at the New York State Capitol when required and remotely
- Work with legislative staff to schedule meetings to further Riverkeeper's legislative agenda
- Develop an understanding of the Hudson River Estuary, pollution threats, environmental policies, and local governmental agencies
- Lobby legislators and their staff on Riverkeeper's legislative priorities
- Assist in reviewing, analyzing and tracking legislation, and drafting memos and testimony on budget priorities and legislation
- Assist in the distribution of memos and factsheets to public officials and their staff
- Assist in monitoring committee hearings and meeting
- Assist in drafting testimony
- Coordinate coalition meetings and communication
- Possible participation in hearings, meetings with government officials, trainings, and investigations



- Assist in organizing and participating in advocacy events such as webinars and roundtables via zoom
- Attend various meetings with Riverkeeper staff or independently on behalf of Riverkeeper
- Draft blogs, letters to the editor and op-eds supporting Riverkeeper's campaigns

Qualifications

- Available on a regular schedule for the entire duration of the internship
- Skilled in working with computers, websites, online databases, and complex research topics
- Familiarity with google drive software such as Google Sheets and Docs
- Resourceful, self-starter, excellent problem solver;
- Online research experience
- Enthusiasm for the Riverkeeper mission and for helping the Senior Manager of Government Affairs reach annual goals

How to Apply

Applications will be accepted on a rolling basis until the position is filled. Interested applicants should send a **1-page cover letter and 1-page** resume to: Human Resources via email at humanresources@riverkeeper.org and Jeremy Cherson, Senior Manager of Government Affairs via email at jcherson@riverkeeper.org. Please write "2022 Winter-Spring Government Affairs Internship Application" in the subject line.

Riverkeeper is an equal opportunity employer and provides opportunities to all employees and applicants, regardless of race, color, religion, gender, sexual orientation, national origin, age, disability, and military status.