



RIVERKEEPER[®]

SWEEP

Sweep Checklist

Before Your Volunteers Arrive

- ✓ Place signage if necessary to help volunteers find the meeting place.
- ✓ Arrange your materials (trash bags, T-shirts, etc.) so they are easy to distribute as volunteers arrive.
- ✓ Check for any hazards to communicate to your volunteers, such as slippery conditions, poison ivy, ticks and “sharps” (glass or needles) sometimes found in trash.

As Volunteers Arrive:

- ✓ Check-in volunteers, and ask those who haven’t registered to fill out the liability waiver.
- ✓ Use the talking points provided, or your own words, to welcome the group.

During the Sweep:

- ✓ Make sure your volunteers are safe and have the materials they need.
- ✓ Take photos! Try to take shots of volunteers in action, and a group shot of all volunteers with the trash pile. Try to capture smiling faces! Also take photos of any particularly noteworthy trash. If any media shows up, tell them about your Sweep project.
- ✓ Please share your experience on social media using #RiverkeeperSweep, #ItCameFromTheHudson, or tagging Riverkeeper on Facebook (@HudsonRiverkeeper), Twitter and Instagram at (@Riverkeeper).

After Sweep:

- ✓ Using the worksheet on the other side of this page, add up the impact of your Sweep project.
- ✓ **Share your results by calling Katie (646-896-9238)**
- ✓ Sweep to Your Brewery! Share brewery cards with Sweep volunteers and consider stopping by the brewery and purchasing beers full price to consume at home with family or roommates. Let’s return the generosity of our long-time Sweep brewery partners!

Next Week:

- ✓ Send liability waivers and reporting worksheets to Riverkeeper, ATTN: Katie Leung, 20 Secor Road, Ossining, NY 10520. You should have received a stamped and addressed envelope in your Sweep Leader Packet.
- ✓ Share photos with sweep@riverkeeper.org. (For large files, contact us for file-sharing options.)

Questions about Sweep? Call Katie (646-896-9238)



When your project ends, please call us with your results!
Katie: 646-896-9238 or email me at kleung@riverkeeper.org

Service Project Reporting Worksheet

Site Name: _____

Sweep Leader: _____

Adults (incl. leaders) _____ + kids _____ = **Total Volunteers** _____

Big bags of trash: _____ x 30 lbs = _____

Small bags of trash: _____ x 15 lbs = _____

Bags of recycling: _____ x 15 lbs = _____

Tires: _____ x 20 lbs = _____

Other items _____ = est. weight _____

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TOTAL COLLECTED: _____

OTHER: # of single-use plastic bags: _____

OTHER: # of facemasks: _____

OTHER: # of disposable gloves: _____

Trees/Shrubs Planted: _____

Trees/Shrubs Maintained: _____

Other Results (Please quantify)

What was the most common item you collected? _____

What was the most interesting or unexpected item you collected? _____
