### POSITION OVERVIEW

**ABOUT US**

Established in 1966, Riverkeeper is an independent, member-supported environmental organization whose mission is to protect the ecological integrity of the Hudson River and its watershed, and to safeguard the drinking water supply of nine million New Yorkers (New York City and lower Hudson Valley residents). For more information, visit [www.riverkeeper.org](http://www.riverkeeper.org). Riverkeeper seeks a dynamic, goal-oriented water enthusiast for the newly created position of Advocacy Coordinator, to build relationships with community and environmental justice organizations in support of Riverkeeper’s mission in advocating for policies that support clean water in New York City.

**JOB TITLE**

Advocacy and Policy Coordinator

**DEPARTMENT**

Advocacy, Policy and Planning

**LOCATION**

Location: hybrid remote/in-person; in-person meetings in New York City and Westchester County

**REPORTS TO**

Director, Advocacy, Policy and Planning

### POSITION SUMMARY

The Advocacy and Policy Coordinator builds and supports coalitions, and works with community organizations to advocate for policies that support clean water, resilience and equity in New York City and neighboring Hudson River communities. One of Riverkeeper’s core values is a reduction of environmental harms, especially for disproportionately impacted communities, and as such, a key aspect of this role is to work closely with environmental justice organizations and communities affected by environmental injustices related to water. The Advocacy and Policy Coordinator works in partnership with cross-functional Riverkeeper teams including Legal, Communications and Science, with the objective to achieve desired outcomes supportive of Riverkeeper’s projects. These projects include reducing sewer overflows to promote safe swimming opportunities, promoting green infrastructure solutions to stormwater, advocating for nature-based resilience policies, promoting drinking water source protection, and lobbying for an equitable sharing of costs.

### ESSENTIAL DUTIES & RESPONSIBILITIES

(This is not an exhaustive list of all job duties, responsibilities, and requirements.)

- Liaise with, build and support coalitions of community groups and not-for-profit organizations. This may include facilitation, event planning, consensus-building, organizing support, scheduling, note-taking and communications.
- Collaborate with Riverkeeper staff teams working on priority projects, with primary focus on sewer overflow and stormwater reduction, green infrastructure, equitable stormwater rates, nature-based resilience policies, and drinking water source protection.
- Develop and maintain relationships with the staff of community organizations, non-profit organizations, community leaders, elected leaders and agency officials.
- Lead or assist with community organizing efforts that support and inform Riverkeeper’s projects.
- Lobby members of New York City Council, New York State Legislature and other decision-makers, and support the effective lobbying of partners to achieve policy goals related to clean water, resilience and equity.
- Assist in the development and execution of communications strategies that support Riverkeeper’s projects, which may include writing blog posts, social media, letters or reports, and speaking to the press and at public events.
- Coordinate with Membership, Development and Fundraising staff to assist with member acquisition strategies.
- Support the organization’s Diversity, Equity, Inclusion and Justice initiatives, especially through developing strong relationships with communities impacted by environmental injustices so that those perspectives inform Riverkeeper’s work.
Please submit a resume and cover letter via email to humanresources@riverkeeper.org. Please write ‘Advocacy and Policy Coordinator’ in the subject line. The position will be open until filled.

Riverkeeper is an AA/EEO employer. Riverkeeper is committed to attracting, developing, and retaining exceptional people, and to creating a work environment that is dynamic, rewarding, and enables each of us to realize our potential. Our work environment is safe and open to all employees and partners, respecting the full spectrum of race, color, religious creed, sex, gender identity, sexual orientation, national origin, political affiliation, ancestry, age, disability, genetic information, veteran status, and all other classifications protected by law.

People from diverse backgrounds are encouraged to apply.