



POSITION DESCRIPTION

POSITION OVERVIEW

ABOUT US	Established in 1966, Riverkeeper is New York’s premier water quality advocate. Our mission is to protect the environmental, recreational and commercial integrity of the Hudson River and its tributaries, and safeguard the drinking water of nine million New York City and Hudson Valley residents. Riverkeeper is a mid-sized not-for-profit operating in the Hudson Valley. This is an exciting opportunity to join a dynamic organization experiencing significant growth. For more information, visit www.riverkeeper.org . Riverkeeper is seeking an Advocacy Consultant in Westchester County to work with Riverkeeper’s Advocacy, Policy and Planning Program and its President to achieve outcomes supportive of Riverkeeper’s objectives.
JOB TITLE	Advocacy Consultant
DEPARTMENT	Advocacy, Policy & Planning
LOCATION	Westchester County; Riverkeeper is based in Ossining, New York, with an additional office in Kingston, NY. This position will require occasional trips to Ossining.

POSITION SUMMARY

This consulting engagement is a one-year, part-time role, requiring 15-20 hours per week on average. The Advocacy Consultant will build and support coalitions, and work with community organizations to advocate for specific policies related to improving management of sewage infrastructure to reduce water pollution in Westchester County. The Advocacy Consultant will work closely with Riverkeeper’s Advocacy, Policy and Planning Program and its President, in order to achieve results and outcomes supportive of Riverkeeper’s goals. This project promotes reducing sewer overflows and leaks to promote safe swimming opportunities and ecological restoration in the Hudson River and Long Island Sound, and their Westchester County tributaries. One of Riverkeeper’s core values is to reduce environmental harms, especially for disproportionately impacted communities. One of the consultant’s responsibilities is to work closely with environmental justice organizations and communities affected by environmental injustices related to water. The project will be overseen by the Senior Director, Advocacy, Policy, and Planning.

ESSENTIAL DUTIES & RESPONSIBILITIES
(This is not an exhaustive list of all job duties, responsibilities, and requirements.)

- Collaborate with Riverkeeper’s staff and partners working to reduce sewage overflows and leaks in sewer systems in Westchester County.
- Liaise with, build and support coalitions of municipal leaders, community groups and not-for-profit organizations. This may include facilitation, event planning, consensus-building, organizing support, scheduling, note-taking and communications.
- Develop and maintain relationships with the staff of community organizations, non-profit organizations, community leaders, elected leaders and agency officials.
- Lead or assist with community organizing efforts that support and inform Riverkeeper’s projects.
- Lobby members of the Westchester County Legislature, municipal government officials and other decision-makers, and support the effective lobbying by partners to achieve policy goals related to clean water, resilience and equity.
- Assist in the development and execution of communications strategies that support Riverkeeper’s projects, which may include writing blog posts, social media, letters or reports, and speaking to the press and at public events.
- Coordinate with Membership staff to assist with member acquisition strategies.
- Support the organization’s Diversity, Equity, Inclusion and Justice initiatives through developing strong relationships with communities impacted by environmental injustices so that those perspectives inform Riverkeeper’s work.



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EXPERIENCE & COMPETENCIES
Research shows that women and people from under-represented groups often apply to jobs only if they meet 100% of the qualifications. Please know that no one ever meets 100% of the qualifications. If much of this describes you, we encourage you to apply.

This might be the right next role for you if you have at least 5 years of relevant experience, and would likely be described as:

- A Westchester County-based community organizer and/or consultant.
- Having advocacy, policy or government relations experiencing liaising with municipal boards, with an understanding of decision-making at this level.
- Knowledgeable in municipal infrastructure issues or initiatives (strongly preferred)
- A strong communicator, both written and verbal, adept at public speaking, with the ability to influence elected officials at the municipal, town and county levels.
- A water-enthusiast who is passionate about envisioning area waterways that are safe for public swimming and teeming with wildlife, and who is committed to the mission, vision, values and goals of Riverkeeper.
- An energetic optimist who thrives working with diverse teams, who values collaboration and creativity.
- Can effectively work independently and remotely.
- An agile thinker who can identify novel solutions.
- Able to travel throughout Westchester County.
- Fully vaccinated for Covid-19.

OTHER EMPLOYMENT DETAILS

HOURS / SHIFTS	This is a part-time engagement, requiring 15-20 hours per week <u>on average</u> . This position requires flexibility to attend some evening meetings and occasional weekend events.
SALARY	This is a part-time grant-funded one-year consulting engagement. Compensation is commensurate with experience ranging from \$60 - \$80/hour.
OTHER	Must be fully vaccinated for Covid-19.
HOW TO APPLY	Please send email with cover letter and resume, indicating Advocacy Consultant in the subject line, to: humanresources@riverkeeper.org .